



Application

1. This Smoking Policy describes Central Film Schools (CFS) approach to undertaking its duties under the Health Act 2006 and The Smoke-free (Premises and Enforcement) Regulations 2006.
2. All university premises are designated as no smoking areas, as described in the 2006 Regulations.
3. Smoking is not permitted in any enclosed areas.
4. Use of e-cigarettes/vaping is restricted in the same way as tobacco.
5. Smoking is also not permitted near the entrances to the school building. The aim of this is to allow colleagues and contractors, students and visitors to access and egress the buildings without being subjected to significant smoke and to prevent the ongoing problems of smoke ingress into offices and teaching spaces when windows are opened.
6. The disposal of refuse from smoking is the responsibility of the smoker. Smokers should be aware that enforcement action has been taken against individuals by the local authority for inappropriate disposal of smoking waste.
7. The Operations department is responsible for the display of no smoking signage on university premises.

Enforcement

8. All colleagues and students, contractors and visitors will be responsible for complying with this Policy. It is expected that all colleagues will take responsibility for dealing with any breaches they observe. The practical steps for dealing with breaches are as follows:
 - a. The initial response to anyone noted to be smoking immediately outside/ inside Avondale Hall will be to indicate the no-smoking signs; to ask the person to stop smoking or ask them to move to an outside area.
 - b. A further response is to tell the person smoking that an offence would be committed if they were allowed to smoke; and they are breaking the law by smoking on premises or in a university vehicle.
 - c. If they refuse to stop smoking, the Head of Operations will be contacted.
 - d. Breaches will be reported using the incident reporting process
 - e. Persistent offenders will be subject to the published school's disciplinary procedures or, in the case of a visitor/contractor, asked to leave the premises.

Smoking Cessation

Details of Stop Smoking Services are available including:

NHS Stop Smoking Services (free) - <http://smokefree.nhs.uk/> or telephone 0800 022 4 332

Pharmacies often have staff who have been trained in smoking cessation techniques by the NHS.

Bibliography

Health Act 2006 The Smoke-free (Premises and Enforcement)
Regulations 2006

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