2023-24

Central Film School

Academic Appeals Stage 1 Form

Before completing this form please ensure that you have read the Appeals Guidance carefully. You may wish to seek guidance from the Student Council before submitting your appeal. Once completed, the form and supporting evidence should be returned to academics@centralfilmschool.com.

Please tick the box to state the decision you are appealing against:

☐ Degree Classification

☐ Progression onto the next year/stage of your degree

☐ Academic Misconduct Decision

Please tick the box to declare on which grounds you are appealing below:

☐ Material administrative error or irregularity in the conduct of assessment which adversely affected the student's performance and results (for example, there has been an administrative error and as a result a mark you received has been incorrectly recorded);

☐ Significant extenuating circumstances which adversely affected the student's performance and results (for example, this could be something that has seriously affected your studies, such as illness)

☐ Unfair treatment or discrimination, out with the exercise of academic judgement; (this could be evidence of bias or prejudice of an assessor).

All which, for good reasons, could not be brought to the attention of boards of examiners at the relevant time and which could have influenced their recommendations had the information been available.

Your appeal – please provide a statement outlining your case for appeal <u>including your preferred outcome:</u>

Enter text here

Please list below the supporting documentation/evidence submitted with this form:

Enter text here

If you are required to come to an appeal panel meeting, would you like to attend (delete as appropriate)?

Yes/No

If you are required to come to an appeal panel meeting and would like to bring a representative, please identify them below (note: In doing you accept full responsibility for your representative and their actions):

Name of representative:

Relationship of representative to you:

Signature of student:

Date: